

## Ideal Team Participant

In short:

You are here to support a colleague in his/her professional growth. Listen for the issues that are behind the stated problem. Remember that if the problem were easy to fix, the presenter would have fixed it already!

- Listen actively.
- Use your body language to convey interest and engagement.
- Take notes of important points.
- Ask for clarification as needed.
- Really try to put yourself in the presenter's shoes—note the strengths of the work as well as the ways it could be improved.
- Share relevant comments and ideas from your own teaching practice, but don't make it all about you.
- Be mindful of whether you are talking too much or not pushing yourself to talk enough.
- Stay focused on the presenter's goals.